



# St. Rose School

## CHELSEA, MA

September 1, 2011

Dear Families,

Welcome back! We are so glad to have you. We hope you hear wonderful things about your child's first day. A few things to take note of in the papers coming home today:

**Office Emergency Form:** Please fill one of these out for each child and return as soon as possible. It's very important that we have the information so we can reach you if there were ever an emergency.

**Handbook for Students and Families:** We have updated our handbook over the summer. Each family will receive one handbook (our attempt to save some trees!). Please read this with your child tonight so that everyone knows what is expected of them this year.

**Chelsea Community Schools Booklets:** We are fortunate that all St. Rose students are able to participate in the activities in this booklet, just like the students in Chelsea Public Schools. Please take advantage of these great opportunities!

**School/Family Covenant:** Each student is receiving this form. Please read over it carefully, sign it, and have your child sign it. This form should be returned ASAP.

**Media Release:** We frequently take pictures and video footage of all the great things happening at St. Rose School. In order to use these, we need to have your permission. Please fill out this form and return it as soon as possible. If for some reason you do *not* want us to photograph your child, please write a note explaining that on the form and return it.

**September Calendar:** So you know everything that is going on at St. Rose this month!

**After School:** Please read this information carefully, as some of it has changed since last year. If you are interested in having your child participate in the After School program, please stop by the office for an application. After school will start the week of Sept. 12.

Additional information of which you should be aware:

**Weekly communication system:** Each week, we will be sending home a large brown envelope with the oldest/only child in each family. This will be known as the "Thursday Folder", and all important information from the office will be in this folder. Please check the folder Thursday night, sign and date the outside of it, and return it empty on Friday. Hopefully this will help us to keep you informed of everything that is going on around the school every week.

**CORI Form:** We want you to be as involved as possible in your child's education and encourage you to volunteer your time to read to students, help with art projects, chaperone field trips, assist with fundraisers, etc. In order to follow the policies of the Archdiocese of Boston, we need all adults who will be working with or around children to fill out a CORI form. Please come to the office to fill this out. At that time, we will also need to make a copy of your I.D.

**Upcoming:** Next week, please be on the lookout for important forms related to our school lunch program. We are all looking forward to a great year! Thank you for blessing us with your child. See you soon!

Caitlin Keeton, Principal

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